



APPENDIX L

VOLUNTEER DAILY TIME RECORD

INSTRUCTIONS

Upon resignation, retirement, or transfer, a duplicate of this record will be furnished for the personal file of the volunteer. In case of transfer, original record will be furnished the gaining organization. Upon completion of the calendar Year, the annual total will be recorded on DA Form 4162.

NAME		YEAR																															2005
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL	
JAN																																	
FEB																																	
MAR																																	
APR																																	
MAY																																	
JUN																																	
JUL																																	
AUG																																	
SEP																																	
OCT																																	
NOV																																	
DEC																																	
TOTAL:																																	

DATE

CW5 Janice Finney
 Director of Family Programs
 Arizona National Guard